

Attachment 4

**U.S. CONSUMER PRODUCT SAFETY COMMISSION**4330 EAST WEST HIGHWAY
BETHESDA, MARYLAND 20814-4408Todd A. Stevenson
Director • Office of the Secretary
Division of Information Management • Office of Information and Technology

MAY 5 2006

Tel: 301-504-6836
Fax: 301-504-0127
Email: tstevenson@cpsc.gov**CERTIFIED MAIL**Michael J. Messier
10 Hill Pond Road
Rutland, VT 05701Re: FOIA Request S6010069: Recall of Dell Notebook Computer Batteries
/ Compliance Investigative File RP060029 (Press Release 06-056)

Dear Mr. Messier:

Thank you for your Freedom of Information Act (FOIA) request seeking information from the Commission. The records from the Commission files responsive to your request have been processed and copies of the releasable responsive records are enclosed. The enclosed records include file information generated by the Commission itself or its contractors for regulatory or enforcement purposes. These records are from law enforcement investigatory file, RP060029, Dell Inc., from the Commission's Office of Compliance files. The Commission has established management systems under which supervisors are responsible for reviewing the work of their employees or contractors. The file information materials are final and have been prepared and accepted by the Commission's staff under such review systems. The Commission believes that it has taken reasonable steps to assure the accuracy of the information.

We must withhold other records from the Commission's law enforcement investigatory file pursuant to the Exemptions 3, 4, and 5, 5 U.S.C. §§ 552(b)(3), (b)(4), and (b)(5), and sections 6(a)(2), and 6(b)(1), of the CPSA, 15 U.S.C. §§ 2055(a)(2), and (b)(1). FOIA Exemption 3 provides for the withholding from disclosure of matters that are specifically exempted from disclosure by another statute. In applying FOIA Exemption 3 to these records, we are relying in part on section on CPSA section 6(a)(2) to withhold files that contain proprietary and confidential information. Section 6(a)(2) prohibits the Commission from disclosing information that is exempt from disclosure under Exemption 4 of the FOIA. That exemption protects trade secrets and confidential commercial information directly related to a firm's business that the firm has not made public and whose disclosure could give a substantial

commercial advantage to a competitor. We are withholding submitted trade secret and confidential commercial information including proprietary customer and sales details, production design details, technical photographs, customer complaints and incident data, and import quantities at pages 3-6, 22, 42-52, 61, 66-68, 73, 76, 85-97, 113-133, 139-184, and 186-187.

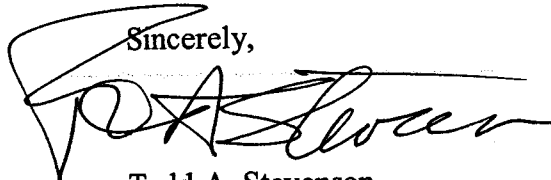
We are also relying in part to section 6(b)(1) of the CPSA. That section prohibits the Commission from disclosing information about a consumer product that identifies a manufacturer or private labeler unless the Commission has taken "reasonable steps" to assure that the information is accurate, that disclosure is fair in the circumstances, and that disclosure will be reasonably related to effectuating the purposes of the laws that the Commission administers. It would not be fair in the circumstances to disclose a firm's notes, drafts or minutes of meetings to discuss and negotiate settlement agreements, when the company has requested confidentiality and such records are protected from disclosure pursuant to 16 C.F.R. § 1101.33. Specifically, we are withholding portions of the file materials that would reveal the settlement negotiations and discussions and certain drafts about the issues of the corrective action from pages 7-28, 33, 53-176, and 185.

Certain preliminary internal staff memoranda, notes and analyses are also being withheld from the file pursuant to FOIA Exemption 5. Exemption 5 provides for the withholding from disclosure of inter-agency and intra-agency memoranda which would not be available by law to a party other than an agency in litigation with the agency. The staff memoranda and analyses being withheld are both predecisional and deliberative, consisting of recommendations, opinions, suggestions and analyses. It would not be in the public interest to disclose these materials because disclosure would impair the frank exchange of views necessary with respect to such matters.

According to the Commission's FOIA regulations at 16 C.F.R. § 1015.7, a partial denial of access to records may be appealed within thirty (30) days of your receipt of this letter by writing to: FOIA APPEAL, General Counsel, ATTN: Office of the Secretary, U.S. Consumer Product Safety Commission, Washington, D. C. 20207.

Processing this request, performing the file searches and preparing the information, cost the Commission \$80.00. In this instance, we have decided to waive all of the charges.

Sincerely,

A handwritten signature in black ink, appearing to read "T.A. Stevenson", written over a horizontal line.

Todd A. Stevenson

Enclosures

CONTENTS OF FILE

CASE NO.

RP06 0029

MEMORANDUM DATED 4/15/06
 COMMENTS: YES NO
 OVERRULED: ATTACHED
 EXEMPTIONS/FOIA 395622
 Reasons
 DONORSE/JOINT RE-MOTIV

TAB

TELEPHONE LOG	PSA REQUEST FORMS
CASE LOG	PSA RESPONSE FORMS
COMPLIANCE OFFICI	DEPTH INVESTIGATIONS IDI AND IPII REPORTS
C INITIAL SEC. 15 REPC	
C INTERIM SEC. 15 REI	
C FULL SEC. 15 REPOR	
C CORRESPONDENCE	
B FULL REPORT (RP)	
CASE OPENING (C)	
B OTHER CORRESP	
PRELIMINARY DE	
A ACCEPT CAP FOR	
A PRESS RELEASE	
CAP DOCUMENTS	

File in Memo

No Estimation checks
Requested at this time.

Richard S.

Richard Stern
COMPLIANCE OFFICER

31 Truck (B Bell)
LEGAL DIVISION ATTORNEY

Battery Pack for Notebook
PRODUCT Computer

Verifying
CARD

Dell, Inc
FIRM

One Dell Way
FIRM ADDRESS

Round Rock, TX 78682
CITY, STATE AND ZIP CODE

www.dell.com
FIRM WEBSITE ADDRESS

John A Hodges, Esq
CONTACT

Wiley Rein & Fielding LLP
CONTACT FIRM

1776 K St., NW
CONTACT FIRM ADDRESS

Washington DC 20006
CITY, STATE AND ZIP CODE

202-719-3377
TEL. NO.

202-719-7049
FAX NO.

j.hodges@wrf.com
E-MAIL



UNITED STATES
CONSUMER PRODUCT SAFETY COMMISSION
WASHINGTON, DC 20207

Memorandum

Date: December 19, 2005

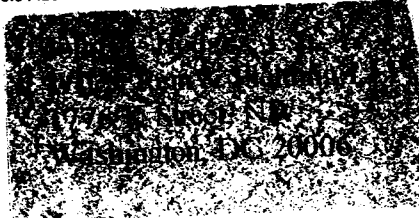
TO : Cathy Irish, Epidemiology
FROM : Richard Stern, Office of Compliance *RLS*
SUBJECT : Incident Data Submitted under Sec. 15(b)

The attached information was submitted pursuant to Section 15(b), CPSA, and is subject to disclosure provisions of Section 6.

Firm:	Dell, Inc.
Address:	One Dell Way Round Rock, TX 78682
Product:	Battery pack for Dell notebook computers
Model or other identifying information:	Li-Ion battery pack used with certain Dell Latitude, Inspiron and Precision model notebook computers
Incidents involve:	Overheating of the battery/computer with minor thermal damage to the computer and possibly adjacent objects.

Attachment:
Dell-supplied incident summary

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SENDER: COMPLETE THIS SECTION		COMPLETE THIS SECTION ON DELIVERY	
<ul style="list-style-type: none"> ■ Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. ■ Print your name and address on the reverse so that we can return the card to you. ■ Attach this card to the back of the mailpiece, or on the front if space permits. 		A. Signature X <i>Konnie Griffin</i> <input type="checkbox"/> Agent <input type="checkbox"/> Addressee	
1. Article Addressed to: 		B. Received by (Printed Name) <i>Konnie Griffin</i> C. Date of Delivery <i>10-26-05</i>	
2. Article Number 7001 2510 0008 2180 5482		D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No	
		3. Service Type <input checked="" type="checkbox"/> Certified Mail <input type="checkbox"/> Express Mail <input type="checkbox"/> Registered <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> Insured Mail <input type="checkbox"/> C.O.D.	
		4. Restricted Delivery? (Extra Fee) <input type="checkbox"/> Yes	

102595-02-M-1035

RP060029

U.S. Postal Service
CERTIFIED MAIL RECEIPT
Domestic Mail Only; No Insurance Coverage Provided

OFFICIAL USE

Postage	\$	Postmark Here
Certified Fee		
Return Receipt Fee (Endorsement Required)		
Restricted Delivery Fee (Endorsement Required)		
Total Postage & Fees	\$	

Sent To *RP06-0029*

Street, Apt. No.,
or PO Box No.

City, State, ZIP+4

PS Form 3800 January 2001 See Reverse for Instructions

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TRANSMISSION VERIFICATION REPORT

TIME : 10/25/2005 12:31
NAME : US CPSC
FAX : 3015040359
TEL : 3015047913
SER.# : BROM3J973185

DATE, TIME
FAX NO./NAME
DURATION
PAGE(S)
RESULT
MODE

10/25 12:31
92027197049
00:00:48
02
OK
STANDARD
ECM



U.S. CONSUMER PRODUCT SAFETY COMMISSION
WASHINGTON, D.C. 20207

OCT 25 2005

OFFICE OF COMPLIANCE
Recalls and Compliance Division
Email: rstern@cpsc.gov

Richard L. Stern
Acting Associate Director
Tel: 301-504-7620
Fax: 301-504-0359

Certified Mail/Telecopy: (202) 719-7049

John A. Hodges, Esq.
Wiley Rein & Fielding LLP
1776 K Street, NW
Washington, DC 20006

Re: CPSC File No. RP060029
Dell, Inc.
Sony Battery Pack for Certain Latitude and Inspiron Computers

Dear Mr. Hodges:

Thank you for your report of October 24, 2005 under section 15(b) of the Consumer Product Safety Act, as amended (CPSA), 15 U.S.C. § 2064(b). In your report, you identified a potential problem with certain battery packs manufactured by Sony Corporation for use in Dell, Inc. ("Dell" or the "firm") Latitude and Inspiron notebook computers. Specifically, you reported that Dell was aware of two (2) reports of these batteries overheating in the United States.

You also noted that the firm is still conducting its investigation into the reported problem, but should it be determined that a product recall is warranted, Dell wishes to participate in the Commission's Fast Track Product Recall Program. This program, formerly called the No Preliminary Determination (No PD) Program, is described in the Federal Register of July 24, 1997. To participate in this program, the firm must initiate an acceptable corrective action plan no later than November 22, 2005, and you must also provide all of the information required to be included in a full report described at 16 C.F.R. § 1115(13)(d). If you have not done so already, we request that you provide a copy of your proposed corrective action plan (CAP), including all draft notice material, as soon as possible, but no later than November 7, 2005. To assure that the staff is able to evaluate the adequacy of the firm's proposed CAP prior to its initiation, please submit the requested full report information along with the proposed CAP.

When the corrective action program begins, the Office of Compliance will monitor the progress of the recall. The staff requests that the firm provide a list of retailers and distributors to

7001 2510 0008 2181 2497

U.S. Postal Service	
CERTIFIED MAIL RECEIPT	
Domestic Mail Only; No Insurance Coverage Provided	
OFFICIAL RL USE	
Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$
Postmark Here	
Sent To	
Street, Apt. No., or PO Box No.	
City, State, ZIP+4	
PS Form 3800, January 2001	
See Reverse for Instructions	

RP060029

TRANSMISSION VERIFICATION REPORT

TIME : 12/20/2005 10:51
NAME : US CPSC
FAX : 3015040359
TEL : 3015047913
SER.# : BROM3J973185

DATE, TIME	12/20 10:49
FAX NO./NAME	92027197049
DURATION	00:01:55
PAGE(S)	06
RESULT	OK
MODE	STANDARD ECM

35

7001 2510 0008 2181 2497

U.S. Postal Service	
CERTIFIED MAIL RECEIPT	
Domestic Mail Only; No Insurance Coverage Provided	
OFFICIAL USE	
Postage	\$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	\$
Postmark Here	
Sent To	
Street, Apt. No., or PO Box No.	
City, State, ZIP+4	
<div style="text-align: center;"> RP060029 </div>	
<small>PS Form 3800, January 2001</small>	
<small>See Reverse for Instructions</small>	



U.S. CONSUMER PRODUCT SAFETY COMMISSION
WASHINGTON, D.C. 20207

OFFICE OF COMPLIANCE
Recalls and Compliance Division
Email: rstern@cpsc.gov

DEC 20 2005

Richard L. Stern
Acting Associate Director
Tel: 301-504-762
Fax: 301-504-035

Certified Mail/Telecopy: (202) 719-7049

John A. Hodges, Esq.
Wiley Rein & Fielding LLP
1776 K Street, NW
Washington, DC 20006

Re: CPSC File No. RP060029
Dell, Inc.
Battery Pack for Certain Latitude and Inspiron Notebooks

Dear Mr. Hodges:

Thank you for your full report of November 10, 2005 and subsequent submissions under section 15(b) of the Consumer Product Safety Act, 15 U.S.C. § 2064(b), and for promptly initiating a corrective action plan to address the reported problem. In your report, submitted on behalf of Dell, Inc. ("Dell or the "firm") you indicated that some lithium-ion battery cells manufactured for Dell could contain contaminants that create an internal short-circuit. An internal short-circuit could result in excessive heat, smoke, or flames in the battery pack and possibly beyond, creating a risk of thermal burn.

The staff of the Office of Compliance of the U.S. Consumer Product Safety Commission has reviewed the actions proposed by Dell, Inc. concerning the subject battery packs. Acting under delegation from the Commission, the staff has accepted the plan as adequate. The recall plan accepted by the staff includes the following actions:

- Stopped distribution of recalled battery packs;
- Send direct notice of this recall program, where possible, to consumers identified as possessing recalled battery packs;
- Place notice of this recall program on the firm's website and provide for online verification and registration for consumers;
- Provide affected consumers with a replacement battery pack at no cost to the consumer;


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requires every manufacturer, importer distributor, and retailer of a consumer product who obtains information which reasonably supports the conclusion that the product (1) contains a defect which could create a substantial product hazard, (2) creates an unreasonable risk of serious injury or death, or (3) fails to comply with an applicable consumer product safety rule immediately to inform the Commission of the defect, risk or violation unless the firm has actual knowledge that the Commission has been adequately informed of the defect, risk or violation. See 16 C.F.R. Part 1115. The CPSA makes it a prohibited act to violate the reporting requirement. Firms may be liable for a civil penalty of \$8000 for each product involved up to a maximum of \$1,825,000 for any related series of violations. Sections 15(b), 19(a)(4), 20 and 21 of the CPSA, as amended, 15 U.S.C. § 2064(b), § 2068(a)(4), § 2069 and § 2070, describes the obligation of manufacturers, importers distributors and retailers to furnish information to the Commission and the penalties for failing to furnish such information.

The staff has made every effort to assure that the enclosed information is accurate. If, however, the firm believes that the information is not accurate, please send comments to me. The firm's comments must be received within twenty-three calendar days of your receipt of this certified letter if they are to be considered. Please include with any comments specific information to support any claim that the information is not accurate. If the Commission decides to disclose the information, unchanged, over any accuracy objections, it will give the firm ten (10) working days notice, as required by section 6(b)(2) of the CPSA, 15 U.S.C. § 2055(b)(2).

Thank you for your continued cooperation in this matter. If you have any questions, please contact me at 301-504-7620.

Sincerely,



Richard L. Stern
Acting Associate Director
Recalls and Compliance Division

Enclosures:

Corrective Action Summary
Progress Report Form

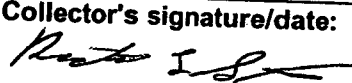
cc: Judith Hayes, CRC
Judy Smith, CRC

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**Voluntary Corrective Action Plans Under
Section 15 of the Consumer Product Safety Act and
Section 15 of the Federal Hazardous Substances Act**

DATE	FIRM AND PRODUCT	ALLEGED HAZARD	REMEDY
12/05	Dell, Inc. Round Rock, TX Battery pack for Dell-brand notebook computer models Latitude D410, D505, D510, D600, D610, D800, D810; Inspiron 510M, 600M, 6000, 8600, 9200, 9300, XPS Gen 2; Precision M20 and M70.	Possible contamination in the battery cell can result in an internal short-circuit, overheating, and creation of a thermal burn hazard.	Affected consumers will receive a replacement battery pack at no cost.

**U.S. Consumer Product Safety Commission
SAMPLE COLLECTION REPORT**

1. Sample Flag		2. Date Collected 11/10/05	3. Sample Type and Number: 06-302-0328 <input checked="" type="radio"/> Physical <input type="radio"/> Documentary	
4a. Product Name BATTERY PACK		4b Model VARIOUS	4c NEISS 0884	5. Assignment Number
6. Complete for Import Samples Port of Entry: _____ Country of Origin: _____ Entry No. and Date: _____ Customs Contact: _____			7. MIS 31102	8. Hours Activity _____ Travel _____
			9a Home RO CFIW	9b Collecting RO CRC
			12. Size of Lot Units	
			15. Dealer/Import Broker #WIL088 WILEY REIN & FIELDING LLP 1776 K STREET, NW WASHINGTON, DC 20006	
10. Sample Cost		11. Invoice Value of Lot		13. Manufacturer/Importer # DEL065 DELL, INC. ONE DELL WAY ROUND ROCK, TX 78682
14. Shipper/Foreign Manufacturer		15. Dealer/Import Broker #WIL088 WILEY REIN & FIELDING LLP 1776 K STREET, NW WASHINGTON, DC 20006		
16. Supporting documents attached: Invoice No. and Date: _____ Shipping Record and Date: _____ Affidavit Signer's name, title and date: _____				
17. Product Identification: Sample is a variety of Dell-brand rechargeable Li-Ion battery packs associated with the recall being conducted under CPSC File No. RP060029.				
8. Reason for collection/analysis needed: <input type="radio"/> FHSA <input checked="" type="radio"/> CPSC <input type="radio"/> FFA <input type="radio"/> PPPA <input type="radio"/> RSA CPSC File No. RP060029				
19. Summary of Field Screening: none				
20. Sample size/Method of Collection: Samples hand-delivered to CPSC buy outside counsel for Dell				
21. Identification on sample: 06-302-0328 5 SUBS RLS 11/10/05		22. Identification on seal and date: 06-302-0328 Richard L. Stern		
23a. Sample delivered to:		23b Date	24. Report/Record Sent to: CFIW	
25. Laboratory/Office: LSE _____ LSM _____ CRC <input checked="" type="checkbox"/> SIU _____ LSC _____ LS _____ CLD _____ SSF _____ Other _____				
26. Remarks: Collected in support of CPSC RP060029				
27. Related Samples:				
28a Collector's name/title: Richard L. Stern Compliance Officer		28b Collector's signature/date:  11/24/05		
29a Reviewer's name/title:		29b Reviewer's signature/date:		

ON COLLECTION REPORT (LAB COPY)

*06-302-0328*
CPSC

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PRODUCT IDENTIFICATION


Sub 1: TYPE Y4367 bar code JP-OC5340-48330-527-06WX REV. AOO Made in Japan. UL Listed MH29583

Sub 2: TYPE C1295 bar code JP-OC2603-48330-55S-3DBQ REV.AO3 Made in Japan UL Listed 13C1 E73362

Sub 3: TYPE W6617 bar code JP-OU5867-48330-57T-1XJH REV.AO4 Made in Japan UL Recognized MH29583

Sub 4: TYPE Y6142 bar code JP-OX5308-48330-597-72LE REV.AO4 Made in Japan UL Recognized MH29583

Sub 5: TYPE D5318 bar code JP-OF5132-48330-54K-477Q REV.AOO Made in Japan UL Listed MH29583




06-302-0328-07
CPSC

INV/DATE



06-302-0328-11
CPSC

INV/DATE




06-302-0328-15
CPSC

INV/DATE



06-302-0328-19
CPSC

INV/DATE




06-302-0328-23
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INV/DATE




06-302-0328-27
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06-302-0328-08
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06-302-0328-12
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06-302-0328-06
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06-302-0328-10
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06-302-0328-14
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06-302-0328-18
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INV/DATE



06-302-0328-22
CPSC

INV/DATE



06-302-0328-26
CPSC

INV/DATE



06-302-0328-30
CPSC

INV/DATE

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- Negotiate the language of a joint press release to be issued by the CPSC to reach consumers whose identities are unknown;
- Provide a Monthly Progress Report to the CPSC updating the staff on the effectiveness of this recall program;
- Renegotiate this corrective action plan should the CPSC staff determine the effectiveness to be less than adequate.

Please continue the corrective actions implemented and initiate any others contained in the plan accepted by the staff. The Office of Compliance will be monitoring the firm's corrective action plan. Please submit **monthly progress reports** of the recall, using the enclosed form, to U.S. Consumer Product Safety Commission, Office of Compliance, Judy Smith, 4330 East West Highway, Room 613, Bethesda, MD 20814-4408 by the first of each month or fax to (301) 504-0359. If you have any questions, please contact Judy Smith on (301) 504-7525. **Please reference the CPSC file number in your response.**

When your firm determines the corrective action plan has been implemented to the best of its ability and as many products as possible have been removed from the marketplace, it may submit a final progress report, referencing the file number, and request that the file be closed. At that time the staff will review the plan's progress and decide whether the file should be closed. The Office of Compliance will evaluate the effectiveness of the plan. The staff could seek broader corrective action if the corrective action plan does not prove effective. When the staff closes its file on a recall, we ask that the firm continue its corrective action program until as many products as possible have been removed from the marketplace. Please continue to maintain your toll-free recall number as a means for consumers to reach you about your recall. Should the firm decide to change or discontinue its toll-free recall number, you must notify the Division of Recalls and Compliance and provide a new recall contact number for the firm. If the firm wishes to change the terms of the recall you must also discuss any proposal with us before it makes any change. This information will be maintained by CPSC and provided to consumers and others seeking information on your recall.

If the firm receives or learns of any information concerning other incidents or injuries, or information affecting the scope, prevalence or seriousness of the reported problem, it must report that information to this Office immediately. Additionally, if the firm receives information that might indicate that its corrective actions are not satisfactory in eliminating the problem or that the effectiveness of the corrective action program is less than has been anticipated, it must report that information to the Division of Recalls and Compliance immediately.

Section 6(b)(1) requires the Commission to give notice thirty days in advance of the intended disclosure of information that identifies the manufacturer or private labeler of a product. The staff is enclosing a summary of the corrective action plan which may be made public by the Commission. This letter gives the firm its opportunity under section 6(b)(1) of the Consumer Product Safety Act (CPSA), 15 U.S.C. § 2055(b)(1), and 16 C.F.R. Part 1101, to comment on the accuracy of the information.

The staff will also investigate and assess whether it believes the firm has complied with the reporting requirements of Section 15(b) of the CPSA, 15 U.S.C. § 2064(b). That section

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Monthly Progress Report for Corrective Action Plan & Incident UpdateCASE #: RP060029Company Name: Dell, Inc.

Reporting Dates, From: _____ To: _____

Compliance Officer: Richard L. SternProduct: battery pack for notebook computer

Total# of Affected Products: _____

I) PRODUCTS CORRECTED/CAPTURED BY YOUR FIRM:

Location of Products	Total Products	Corrections This Period	Total Corrections	Percent Corrected
With Manufacturer	_____	_____	_____	_____
With Distributor	_____	_____	_____	_____
With Retailers	_____	_____	_____	_____
With Consumers	_____	_____	_____	_____
TOTAL:	_____	_____	_____	_____

II) NOTIFICATION MEASURES:

(Using the categories listed below, records the numbers of notifications attempted by your firm during this reporting period, and records the total number of notifications to date.)

	Number for This Reporting Period	Total
Billing Insert	_____	_____
Direct Mail Letter	_____	_____
Magazine	_____	_____
Newspaper	_____	_____
Pediatrician Poster	_____	_____
Phone Call	_____	_____
Product Catalog	_____	_____
Radio	_____	_____
Retail Store Poster	_____	_____
Television	_____	_____
Web Site	_____	_____
Post Office	_____	_____
Thrift Store	_____	_____
Other	_____	_____

III) CONSUMER AWARENESS: (Using the categories below, record the way, by numerical quantity, Consumers told you they learned of the corrective action, i.e. consumer received direct mail, read magazine, etc.)

	Number for This Reporting Period	Total
Billing Insert	_____	_____
Direct Mail Letter	_____	_____
Magazine	_____	_____
Newspaper	_____	_____
Pediatrician Poster	_____	_____
Phone Call	_____	_____
Product Catalog	_____	_____
Radio	_____	_____
Retail Store Poster	_____	_____
Television	_____	_____
Web Site	_____	_____
Post Office	_____	_____
Thrift Store	_____	_____
Other	_____	_____

IV) Calls to 800 Number/Correspondence

From Customers This Reporting Period

	Total
800 Number	_____
E-mail	_____
Written Requests	_____

V) Incident Update:

	# For This Reporting Period	Total
# Incidents	_____	_____
# Injuries	_____	_____
# Deaths	_____	_____

NOTE: Submit completed form by the FIRST of EACH MONTH to Judy Smith, Recall Coordinator, at: United States Consumer Product Safety Commission, Office of Compliance

4330 East West Highway, Room 615 Bethesda, MD 20814

OR, fax report to (301) 504-0359 or e-mail to jsmith@cpsc.gov. Address any questions to Ms. Smith at 301- 504-7525